

## Welcome to Central Montana Eyecare

We are pleased to welcome you to our practice. Please take a few minutes to fill out this form as completely as you can. If you have any questions, we'll be glad to help you. We look forward to working with you in maintaining your eye health.

### **Patient Information**

Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Sex: M F Marital Status: Single Married Widowed Divorced Other

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Race: \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**\*\*IF YOU HAVE INCLUDED A CELL PHONE, YOU ARE GIVING OUR OFFICE OR ASSIGNEE PERMISSION TO CALL THAT PHONE\*\***

E-mail: \_\_\_\_\_ Hobbies: \_\_\_\_\_

Whom may we thank for referring you? \_\_\_\_\_

Notify in case of an emergency \_\_\_\_\_ Home phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Please check your preferred method of contact: Phone call \_\_\_\_\_ Text message \_\_\_\_\_ E-mail \_\_\_\_\_

We offer several payment options including: Cash, Check, VISA, Mastercard, American Express, Discover, and Care Credit.

### **Person Responsible for Account (Guarantor)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address if different from above: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### **Insurance Information**

Medical Insurance Company: \_\_\_\_\_ ID # \_\_\_\_\_

Vision Insurance Company: \_\_\_\_\_ ID # \_\_\_\_\_

Policy Holder Name: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

Address if different from above: \_\_\_\_\_ Phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Flex or Cafeteria Plan? Yes \_\_\_\_\_ No \_\_\_\_\_

### **Additional Insurance: We do not bill secondary insurance, but will assist you in filing the claim.**

Is the patient covered by secondary insurance? Yes \_\_\_\_\_ No \_\_\_\_\_ Insurance Company: \_\_\_\_\_

Policy Holder Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Subscriber # \_\_\_\_\_ Group # \_\_\_\_\_

Revised: 10/09/2020

### **Patients with Tricare:**

I understand that I am financially responsible for charges for services which are not covered by Tricare. I understand that Tricare does not pay for routine contact lens services.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Primary Care Manager \_\_\_\_\_

**Patients with Medicaid:**

I understand that I am financially responsible for charges for services which are not covered by Medicaid. I understand that Medicaid does not pay for routine contact lens services. Recipients on BASIC Medicaid do not qualify for routine vision services. I understand that I may order glasses outside the Medicaid system for which I will be financially responsible.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Consent for treatment: I consent to treatment deemed advisable by Central Montana Eyecare Providers. Further testing and follow up appointments for treatment and diagnosis will result in additional fees.**

Authorization for the Release of Medical Information: I hereby authorize CME to release all information necessary to secure the payment of benefits.

By including a cell phone, I am giving this office or assignee permission to call that phone.

Assignment of Benefits: I assign directly to Central Montana Eyecare all vision/medical benefits. I understand that I am financially responsible for all charges whether or not paid by my insurance.

Signature: I authorize the use of this signature on all my insurance submissions.

I understand that I am obligated to pay the account regardless of any insurance or third party coverage. I also understand that if the account is referred to a collection agency that I will be responsible for the collection costs and reasonable attorney fees when applicable.

Notice of Privacy Practices: I have read and/or reviewed the notice of privacy practices made available by CME.

**All authorizations remain in effect until revoked in writing by either party.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**CONSENT TO RELEASE MEDICAL RECORDS/INFORMATION:**

I, \_\_\_\_\_, hereby authorize Central Montana Eyecare PC to disclose protected health information to \_\_\_\_\_. This authorization for release of medical information covers all past, present and future periods until revoked in writing.

**I understand that information used or disclosed pursuant to this authorization may be disclosed by the recipient and may no longer be protected by federal or state law.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name of patient or personal representative and his or her relationship to patient \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**Revised: 10/09/2020**